Introduction
Ponding activities are carried out in the ponds located in the Bunyaville Conservation Park Picnic Area. These include netting for organisms in the water and performing chemical and physical tests on water samples.

This activity is carried out in accordance with:-
Chemical Hazards at the following link:
http://education.qld.gov.au/schools/healthy/docs/chemhazards.doc

Handling Live Animals in School Setting at the following link:

Risk Level
Medium (Likelihood Level 2, Consequence Level 3)

<table>
<thead>
<tr>
<th>Likelihood</th>
<th>1 Insignificant</th>
<th>2 Minor</th>
<th>3 Moderate</th>
<th>4 Major</th>
<th>5 Critical</th>
</tr>
</thead>
<tbody>
<tr>
<td>5 Almost Certain</td>
<td>Medium</td>
<td>Medium</td>
<td>High</td>
<td>Extreme</td>
<td>Extreme</td>
</tr>
<tr>
<td>4 Likely</td>
<td>Low</td>
<td>Medium</td>
<td>High</td>
<td>High</td>
<td>Extreme</td>
</tr>
<tr>
<td>3 Possible</td>
<td>Low</td>
<td>Low</td>
<td>Medium</td>
<td>Medium</td>
<td>High</td>
</tr>
<tr>
<td>2 Unlikely</td>
<td>Low</td>
<td>Low</td>
<td>Medium</td>
<td>Medium</td>
<td>High</td>
</tr>
<tr>
<td>1 Rare</td>
<td>Low</td>
<td>Low</td>
<td>Low</td>
<td>Low</td>
<td>Medium</td>
</tr>
</tbody>
</table>

Hazards
1. Environmental - falling branches; insect bites or stings; sun exposure, adverse weather conditions.
2. Chemical used for water testing.
3. Falling in the pond.
4. Traffic - crossing the road; other track users, i.e.: mountain bike riders, horses.
5. Amenities - sharps and other hazards in the toilets, BBQs could be hot.
6. Stranger danger - Park visitors not with the school group.
Risk Control

- Visiting Teachers are required to attend a pre-visit session where the safety issues and basic student requirements (i.e. protective clothing, sun-screen, insect repellent and water) are discussed.
- Visiting Teachers supply the Centre with students’ information about special needs prior to their visit. This is also entered onto the pink student list sheet (and copies) the teachers bring with them to the excursion and carry throughout the visit.
- Appropriate safety rules are established and adhered to:
  - appropriate behaviour near the ponds and safety when handling animals and using chemicals (students wear gloves and safety goggles to protect their eyes and hands);
  - students stay with their group at all times;
  - cross the road with care;
  - students go to the toilet with a partner;
  - students are not to talk to strangers outside of the school group and students are given a safety talk about snakes and what to do if they see one.
- The lifesaving ring is present at the pond for any student who may fall in the water.
- The Centre teacher always leads the group in the front to manage any risks such as snakes on the track or head on collisions with other track users, i.e. bike riders, horses or other walkers
- A full first aid kit Centre vehicle car keys and emergency phone numbers are located together near the pond location.

Location Specific Notes

Centre Staff:

- Have inspected ponds to determine the safest location for the students to carry out their data collection.
- Have checked the toilets and BBQs before the school group arrives.
- Have liaised with Queensland Parks and Wildlife and Police if anything ‘out of the ordinary’ is noticed in the Picnic Area.
- Continually monitor the weather before and during the activity.
Leader Qualifications

- All supervisors/adults/students are under the direction of a registered teacher who has experience working in the environment and familiarity with this program.
- All Centre teachers hold a Certificate IV in Outdoor Recreation (Bushwalking Guide) SRO40206.
- All Centre field staff hold current Senior First Aid Certificates.

Approved by:

[Signature]

Noeleen Rowntree
23/1/2017

Expires: 8/12/2017