Tents
Curriculum Activity Risk Assessment

Introduction
Tent erecting takes place in the Picnic Area at Bunyaville Conservation Park. Students in small groups with adult supervision, erect, dismantle and pack up a tent. Please read this risk assessment in conjunction with Picnic Area Curriculum Activity Risk Assessment.

Risk Level
Medium (Likelihood Level 2, Consequence Level 3)

<table>
<thead>
<tr>
<th>Likelihood</th>
<th>1 Insignificant</th>
<th>2 Minor</th>
<th>3 Moderate</th>
<th>4 Major</th>
<th>5 Critical</th>
</tr>
</thead>
<tbody>
<tr>
<td>5 Almost Certain</td>
<td>Medium</td>
<td>Medium</td>
<td>High</td>
<td>Extreme</td>
<td>Extreme</td>
</tr>
<tr>
<td>4 Likely</td>
<td>Low</td>
<td>Medium</td>
<td>High</td>
<td>High</td>
<td>Extreme</td>
</tr>
<tr>
<td>3 Possible</td>
<td>Low</td>
<td>Medium</td>
<td>High</td>
<td>High</td>
<td>High</td>
</tr>
<tr>
<td>2 Unlikely</td>
<td>Low</td>
<td>Low</td>
<td>Medium</td>
<td>Medium</td>
<td>High</td>
</tr>
<tr>
<td>1 Rare</td>
<td>Low</td>
<td>Low</td>
<td>Low</td>
<td>Low</td>
<td>Medium</td>
</tr>
</tbody>
</table>

Hazards
- Environmental hazards: adverse weather events (e.g. storms, wind causing falling branches), insect bites and stings, sunburn, allergic reaction to flora and fauna.
- Injury from unsafe handling of hammer and tent poles; and
- Injury from unsafe movement in the tent erecting area, especially tripping over guy ropes.

Risk Control
- Visiting Teachers are required to attend a pre-visit session where the safety issues and basic student requirements (adequate adult supervision, protective clothing, sun-screen, insect repellent and water) are discussed. Visiting Teachers supply the Centre with students’ information about special needs prior to their visit.
Needs are listed on the Pink Student List Sheet and given to Centre Staff by the Visiting Teacher on excursion day. These are carried throughout the day.

- First aid kits to be carried by Centre Staff and Visiting Teacher including medication for identified students.
- Appropriate safety rules are established and adhered to.
- Students receive instruction and demonstration about safe handling of hammer and tent poles and on walking around guy ropes.
- Students are warned about the guy rope hazard and witches hats are used when necessary to direct students to take the safest route.
- Weather conditions are monitored by Centre Teachers in the field, using smart phones to access the Bureau of Meteorology radar. This radar is also computer monitored by Centre Staff in the Centre Building. Centre Teachers in the field are contacted by mobile phone if necessary.

Location Specific Notes

- Prior to the excursion, Centre Staff have:
  - checked tent erecting area for visible hazards; and
  - checked that all equipment is in safe working order.
- Shelter sheds are used for protection in the event of a storm.

Leader Qualifications

- All supervisors/adults/students are under the direction of a registered teacher who has experience working in the environment and familiarity with this program.
- All Centre Teachers hold a Certificate IV in Outdoor Recreation SRO40206.
- All Centre Field Staff hold current Senior First Aid Certificates.

Approved by:

Noeleen Rowntree
Principal
27/1/2017

Expires: 8/12/2017