School Visit
Curriculum Activity Risk Assessment

Introduction
Bunyaville EEC conducts some programs as incursions in schools or nearby sites. Centre teachers negotiate with Classroom teachers re suitable teaching locations in their school or nearby depending upon the program requirements.

In the situation where students are not demonstrating appropriate behaviour, Centre teachers negotiate with the Classroom teacher re their School’s Responsible Behaviour Plan for necessary consequences.

If any activities taught during the program are done in your school grounds, your School’s Curriculum Risk Assessment for outdoor activities will also apply.

Risk Level
Medium (Likelihood Level 2, Consequence Level 3.)

<table>
<thead>
<tr>
<th>Likelihood</th>
<th>1 Insignificant</th>
<th>2 Minor</th>
<th>3 Moderate</th>
<th>4 Major</th>
<th>5 Critical</th>
</tr>
</thead>
<tbody>
<tr>
<td>5 Almost Certain</td>
<td>Medium</td>
<td>Medium</td>
<td>High</td>
<td>Extreme</td>
<td>Extreme</td>
</tr>
<tr>
<td>4 Likely</td>
<td>Low</td>
<td>Medium</td>
<td>High</td>
<td>High</td>
<td>Extreme</td>
</tr>
<tr>
<td>3 Possible</td>
<td>Low</td>
<td>Low</td>
<td>Medium</td>
<td>Medium</td>
<td>High</td>
</tr>
<tr>
<td>2 Unlikely</td>
<td>Low</td>
<td>Low</td>
<td>Medium</td>
<td>Medium</td>
<td>High</td>
</tr>
<tr>
<td>1 Rare</td>
<td>Low</td>
<td>Low</td>
<td>Low</td>
<td>Low</td>
<td>Medium</td>
</tr>
</tbody>
</table>

Hazards
1. Environmental:
   Falling branches; insect bites or stings; possible allergy to plants; sun exposure; adverse weather conditions
2. Safe access to site if away from the school.
3. Safety when crossing roads.
4. Sharps present in the toilets in any public parks.
Risk Control

- Centre teachers assess off-site location to check for safe access.
- Classroom teachers are required to attend a pre-visit session where the safety issues and basic student requirements (i.e. protective clothing, sunscreen, insect repellent and water) are discussed.
- Classroom teachers supply the Centre with students' information about special needs prior to their visit. This information is entered onto the pink student list sheets by the Classroom teacher and brought on the day.
- Appropriate safety rules are established and adhered to;
  - Including responsible behaviour near the ponds, creeks; and
  - Making sure students stay with their group at all times.
- Students are given a safety talk about snakes and what to do if they see one.
- Students are shown how to safely collect insects from shrubs and leaf litter and return them once information has been collected. They are shown which insect require special handling such as hairy caterpillars.
- First aid kits to be carried by Centre and Classroom teachers including medication for identified students.

Location Specific Notes

Off-site

- Centre Teachers negotiate with class teachers to choose a suitable off-site location. A site inspection prior to the excursion is conducted by Centre teacher.
- Bunyaville Staff will check the toilets in any public parks before students arrive for sharps and other hazards and to make sure they are clean.

Leader Qualifications

- All supervisors/adults/students are under the direction of a registered teacher who has experience working in the environment and familiarity with this program.
- All Centre teachers hold a Certificate IV in Outdoor Recreation SRO40206.
- All Centre Staff hold current Senior First Aid Certificates.
Approved by:

[Signature]

Noeleen Rowntree
Principal
23/1/2017

Expires: 8/12/2017